



OFFICE OF THE PRINCIPAL & SECRETARY

## CHILARAI COLLEGE, GOLAKGANJ

Affiliated to GU and Accredited by NAAC with 'B' Grade (Second Cycle)

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Dr. Bharat Bhusan Mohanty, M.A., Ph.D.  
Principal

No. CRC/

Date : 04-12-2023

This is to certify that the **Feedback Report & Action taken** on the basis of feedback of the Honours students (department wise) regarding the academic performance, ambience of the institution and other available facilities during the Academic year (2022-2023) is true to the best of my knowledge and belief.

Principal

Chilarai College, Golakganj

Principal

Chilarai College, Golakganj



**Department of Assamese**  
**Chilarai College, Golakganj**  
PO.: Golakganj Dist.: Dhubri (Assam), Pin: 783334



*Date: October 28, 2023*

**Students Feedback Analysis Report and Action Taken**

**Academic Session:** 2022-23

**Date of the Feedback Program:** The date of the feedback program was October 28, 2023.

**Objective:** To evaluate and raise the standard of instruction of Assamese Department, Chilarai College's.

**Methodology:** Students were asked to rank their department professors on a five-point scale based on the following criteria as part of a student feedback initiative run by the Department of Assamese.

**Section A:**

- 1. Ability to bring conceptual clarity and promotion of thinking ability by teacher:** Student comments indicated that most teachers were very good at developing critical thinking abilities and giving pupils a thorough conceptual knowledge. It is apparent that the instructors exhibited remarkable proficiency during the entire course, which resulted in a high level of student satisfaction. Still, there are several areas that may use improvement. This implies that even though the quality of instruction is generally excellent, there is room for growth in order to guarantee even greater results for the pupils.
- 2. Motivation provided:** Based on the input that was provided, teachers are thought to have a generally motivating style of instruction. This indicates that they successfully motivate and inspire students to interact with the subject matter, take part in class debates, and pursue academic success.
- 3. Teachers' communication skills:** The majority of students think that the teachers' communication skills are adequate.
- 4. Teachers are regular and punctual.** Feedback indicates that teachers maintain regularity and punctuality.
- 5. Teachers have subject knowledge.** Students recognize the teachers' extensive subject knowledge.
- 6. Completion and coverage of the course:** Students are generally happy with the course's completion and coverage.
- 7. It complements theory with practical examples.** The way that theoretical concepts are integrated with real-world examples could use some work.
- 8. Teacher interaction and guidance outside of the class:** Students appreciate the availability of teachers for interaction and guidance outside of class hours.
- 9. Teachers' ICT skills, if applicable:** Feedback suggests that teachers possess adequate ICT skills.
- 10. Teachers overall performance:** Overall, teachers' performance is rated positively by students.

**Section B:**

- 1. The results of the test were declared within 2 weeks of it being conducted:** The majority of students indicated satisfaction with the timely declaration of test results.

2. **An adequate number of assignments and cases are given:** Feedback suggests that students desire more assignments and cases for better understanding.
3. **Would you recommend that he or she teach the same subject to juniors?** A significant portion of students expressed willingness to recommend the teacher for teaching the same subject to juniors.
4. **Would you recommend him or her to teach you any other subject?** Students are divided in their opinion regarding recommending the teacher for teaching other subjects.
5. **In your opinion, is this syllabus adequate?** The adequacy of the syllabus received mixed responses, indicating the need for review.

### Section C:

#### 1. Strengths of the teacher:

- **Clear explanation of concepts:** Teachers are commended for their ability to make difficult subjects comprehensible and approachable for their students. This demonstrates strong communication abilities and a thorough comprehension of the subject.
- **Motivational teaching style:** Students are inspired and engaged by the teacher's motivating approach, which motivates them to actively participate in the learning process. This can boost student enthusiasm and create a positive learning environment in the classroom.
- **Strong subject knowledge:** Teachers show proficiency and knowledge in their areas of expertise, which makes them more credible and effective in teaching the course.

#### 2. Areas of weakness in the teacher:

- **Lack of integration of practical examples with theory:** Some students feel that teaching doesn't focus enough on how concepts can be applied to real-world situations. By incorporating more hands-on examples, students can better understand the importance of the concepts and how they can be applied to the real world.
- **Insufficient assignments:** Students say they don't get enough hands-on assignments or opportunities to put the concepts they've learned into practice. They say assignments give them practice and feedback that builds their knowledge and retention.
- **Mixed opinions on recommending teaching other subjects:** It seems that the students' views on how well the teachers teach other subjects are not all that similar. This might suggest that teaching strategies for some subjects need to be improved or require additional assessment. and swiftly and effectively reword your content!

#### 3. Suggestions for curriculum, subject(s), or faculty:

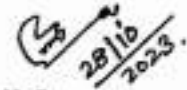
- **Reviewing the syllabus:** Students advise that the curriculum be reviewed to make sure it is still relevant and in line with learning goals. This could entail adding fresh and up-to-date material, incorporating recent advancements in the field, or changing the course's pacing to better meet the needs of the learners.
- **Increasing practical examples:** Improving the way that real-world examples are incorporated into instruction can aid in closing the knowledge gap between theory and practice, improving the relevance and engagement of the subject matter for students.
- **Providing more assignments:** Students' overall learning experience can be improved by giving them more opportunities for practice, feedback, and application of newly learned concepts through an increase in the frequency and variety of assignments.

### Action Taken:

1. **Integration of Practical Examples:** Instructors have been urged to supplement theoretical concepts with more real-world examples. It is recommended that educators use the learning management system.

2. **Assignment Revision:** To give students a more thorough education, the department will update its assignment policy.
3. **Teacher Development:** To improve teaching methodologies and help teachers become more adept at integrating ICT tools, workshops and training sessions will be arranged.
4. **Continuous Feedback:** Students will be asked to provide feedback on a regular basis through a system that will track their progress and quickly address any issues.

The Department of Assamese wants to improve student learning and encourage academic success at Chilarai College by putting these measures into practice.

A handwritten signature in black ink, followed by the date "28/10/2023" written in a similar style.

HoD,  
Department of Assamese  
Chilarai College, Golakganj

Head  
Department of Assamese  
Chilarai College, Golakganj



**Department of Assamese**  
**Chilarai College, Golakganj**  
PO.: Golakganj Dist.: Dhubri (Assam), Pin: 783334



Date: 5<sup>th</sup> November 2023

**Departmental Meeting**

The Department of Assamese has called a general meeting, which will be chaired by HOD, Nitai Chandra Roy on November 5, 2023, at 2.00 pm in the department. This meeting's main goal is to analyze the student feedback that was submitted on November 2, 2023, and then develop appropriate next steps.

**Agenda:**

1. Discussion on Student Feedback Analysis for the Academic Session: 2022-23
2. Misc






**Meeting Minutes:**

- The Head of the Department, Nitai Chandra Roy, presided over the meeting, which started on time.
- Every faculty member present reviewed and discussed the student feedback in great detail.
- The department has decided to take the following actions after giving them considerable thought and discussion:

**Action Taken:**

- a. **Integration of Practical Examples:** Instructors have been urged to supplement theoretical concepts with more real-world examples.
- b. **Assignment Revision:** To give students a more thorough education, the department will update its assignment policy.
- c. **Teacher Development:** To improve teaching methodologies and help teachers become more adept at integrating ICT tools, workshops and training sessions will be arranged.
- d. **Continuous Feedback:** Students will be asked to provide feedback on a regular basis through a system that will track their progress and quickly address any issues.

**Signature of the faculty members:**

1. Nitai Chandra Roy  05/11/2023
2. Dr. Umesh Das  5/11/23
3. Alakesh Chandra Roy  5/11/23
4. Nirmala Roy  5/11/23
5. Debajit Saha  5/11/23

 05/11/2023  
Head,  
Department of Assamese  
Chilarai College, Golakganj

# Departmental Meeting (Dept. of Sanskrit)

Date: 15/11/2022



Agenda: To discuss about the student's feedback.

A general meeting of department of Sanskrit has been convened on 15th Nov. 2022 at 2:00 pm. in the department under the president ship of Rupak Adhikary, H.O.D. In this meeting the teachers of the department have analyzed the student feedback which was provided by the IQAC, Chilakal college, Brolakganj. After discussion the following actions are taken by the department.

1. Cooperatively decide to develop student centric teaching - learning environment.
2. Teachers agreed to inform the students about the areas of different professional skill related to the Sanskrit perspective.
3. This meeting also stressed upon the process of mentoring the students.

# Feedback Analysis and Action Taken Report of Dept. of Sanskrit.



On the basis of students' feedback on facilities received, the department analysed it and following measures have to be taken for a better teaching / learning environment:

1. Completion of syllabus in stipulated period of time should be on the top priority.
2. Use of ICT tools in classroom teaching should be increased.
3. Use of lesson plan is felt necessary to make teaching should increased.
4. To take effective measures to help students realise their strengths and thereby grow a self confidence among the learners.
5. More home Assignments should be given a evaluated in a regular basis.
6. Facilities should be easily accessible to the students for any kind of guidance after class hours also.

# Student Feedback on Faculty Report Analysis & Action Taken Brief Summary :



In accordance to related to report feedback analysis and action taken on students feedback to faculty given by principal Chilatrai college, a feedback survey has been conducted on 17/11/2022 through Google form on following points etc.

- (a) Syllabus completion on time.
- (b) Class conducting Mechanism.
- (c) Quality of instruction in class.
- (d) Content mastery.
- (e) class preparedness.
- (f) Faculty guidance and support beyond class etc.

Total ~~36~~ 41 Nos of present students has participated -

Analysis and Action Taken -

Based on the survey result the following measures are to be taken to improve teaching and learning -

1. Use of ICT tools and increase practice in classroom teaching should be increased.
2. Syllabus completion on stipulated time and provision cum remedial class.



3. ~~Each~~ Effective measures should be organised to help students as per their learning levels.

4. Research based assignment will be given and evaluated in a regular basis.

5. "Faculties should be easily accessible to the students" for any type of guidance after class hours also.

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## Action Taken Report of Student's Feedback



Serial No		
1	<p>Competent and effective in communicating the concepts</p>	<p>The matter was discussed thoroughly in the meeting, more emphasis should be given in communicating concepts.</p>
2	<p>Helping approach towards varied academic interests of students</p>	<p>In this regard, all faculty members agreed to implement some innovative ideas, which can be helpful for students. Library users, IET and online activities also considered helpful for students.</p>

Faculties

1. Dr. Nipasa Nath Dev Sarma, Head (IC)

2. Dr. Kauseri Kanta Allray, Asst. Professor.



Department of History  
Chilarai College, Golakganj  
PO.: Golakganj Dist.: Dhubri (Assam), Pin: 783334

Ref No.....

Date: 09<sup>th</sup> November, 2023

**Departmental Meeting**

**Agenda: Discussion on Student Feedback Analysis for the Academic Session: 2022-23**

A general meeting of the Department of History has been scheduled on 9th, 2023, at 3:00 pm in the department, with Krishna Bhowmik, HOD, presiding over the session. The primary agenda of this meeting is to discuss in detail about the action to be taken on students' feedback received from students on November 2, 2023, and to take an action plan.

**Meeting Minutes:** 1. To review the report on students' feedback  
2. To understand the key areas for further improvement

**Action Taken:**

1. **Integration of Practical Examples:** Faculty members have been encouraged to incorporate more practical examples to complement theoretical concepts.
2. **Assignment Revision:** The department will revise its assignment policy to provide students with a more comprehensive learning experience.
3. **Teacher Development:** Workshops and training sessions will be organized to enhance teachers' skills in integrating ICT tools and improving teaching methodologies.
4. **Continuous Feedback:** A system for regular feedback from students will be established to monitor progress and address concerns promptly.

Signature of the faculty members:

1. Krishna Bhowmik, Assistant Professor & HoD, History

HOD, HISTORY  
Chilarai College, Golakganj

2. Atikur Rahman SK, Assistant Professor, History

Rahman Sheikh



Department of History  
Chilarai College, Golakganj  
PO.: Golakganj Dist.: Dhubri (Assam), Pin: 783334

Date: 9<sup>th</sup> November 2023

**Honours Student Feedback Analysis Report and Action Taken**

**Academic Session:** 2022-23

**Date of the Feedback Program:** The date of the feedback program was November 2, 2023.

**Objective:** To assess and improve the educational quality in department of History

**Methodology:** The Department of History administered a student feedback program wherein students were asked to rate their respective department teachers on a scale of five points across the following criteria:

**Section A:**

1. **Ability to bring conceptual clarity and promotion of thinking ability by teacher:** The feedback from students highlighted that most teachers excelled in providing comprehensive conceptual understanding and fostering critical thinking skills. It is evident that the teachers demonstrated impressive mastery over the entire course, leading to widespread satisfaction among students. However, there are still areas where enhancements could be made. This suggests that while the teaching quality is generally commendable, there are opportunities for further refinement and improvement to ensure even better outcomes for students.
2. **Motivation provided:** According to the feedback received, teachers are perceived as generally motivational in their teaching approach. This means that they effectively inspire and encourage students to engage with the material, participate actively in class discussions, and strive for academic excellence.
3. **Teachers' communication skills:** Most of the students feel satisfaction over the communication skills of the teachers.
4. **Teachers are regular and punctual.** Feedback indicates that teachers maintain regularity and punctuality.
5. **Teachers have subject knowledge.** Students acknowledge the strong subject knowledge possessed by the teachers.
6. **Completion and coverage of the course:** Generally, students are content with the completion and coverage of the course.
7. **Teacher interaction and guidance outside the class:** Students appreciate the availability of teachers for interaction and guidance being provided to students.

8. **Teachers' ICT skills:** Feedback suggests that teachers possess adequate ICT skills.
9. **Teachers overall performance:** Overall, teachers' performance is rated positively by students.

#### Section B:

1. **The results of the test were declared within 2 weeks of it being conducted:** The majority of students indicated satisfaction with the timely declaration of test results.
2. **An adequate number of assignments and cases are given:** Feedback suggests that students desire more assignments and cases for better understanding.
3. **Would you recommend him or her to teach you any other subject?** Students are divided in their opinion regarding recommending the teacher for teaching other subjects.
4. **In your opinion, is this syllabus adequate?** The adequacy of the syllabus received mixed responses, indicating the need for review. It may be stated that the affiliating university (Gauhati University) prepares the syllabus.

#### Section C:

##### 1. Strengths of the teacher:

- **Clear explanation of concepts:** Teachers are praised for their ability to explain complex concepts in a manner that is understandable and accessible to students. This indicates effective communication skills and a deep understanding of the subject matter.
- **Motivational teaching style:** The teacher's motivational approach inspires and engages students, encouraging them to actively participate in the learning process. This can contribute to a positive classroom atmosphere and increase student motivation.
- **Strong subject knowledge:** Teachers demonstrate a high level of expertise and proficiency in their respective subjects, which enhances their credibility and effectiveness in delivering the curriculum.

##### 2. Areas of weakness in the teacher:

- **Lack of integration of practical examples with theory:** Some students feel that the application of theoretical concepts to real-life scenarios is insufficiently emphasized in teaching. Integrating more practical examples can help students understand the relevance and practical implications of the material.
- **Insufficient assignments:** Students suggest that there are not enough assignments or opportunities for practical application of the learned concepts. Assignments provide students with valuable practice and feedback, reinforcing their understanding and retention of the material.
- **Mixed opinions on recommending teaching other subjects:** It appears that there are varied opinions among students regarding the teachers' effectiveness in teaching other subjects. This may indicate a need for further evaluation or improvement in teaching methods for certain subjects.

3. **Suggestions for curriculum, subject(s), or faculty:**

- **Reviewing the syllabus:** Students recommend reviewing the curriculum to ensure its relevance and alignment with educational objectives. This may involve updating new and current content, incorporating new developments in the field, or adjusting the pacing of the course to better suit student learning needs.
- **Increasing practical examples:** Enhancing the integration of practical examples into teaching can help bridge the gap between theory and practice, making the material more engaging and applicable to students' lives.
- **Providing more assignments:** Increasing the frequency and variety of assignments can offer students more opportunities for practice, feedback, and application of learned concepts, enhancing their overall learning experience.

**Action Taken:**

1. **Integration of Practical Examples:** Faculty members have been encouraged to incorporate more practical examples to complement theoretical concepts. Teachers are advised to access the learning management system.
2. **Assignment Revision:** The department will revise its assignment policy to provide students with a more comprehensive learning experience.
3. **Teacher Development:** Workshops and training sessions will be organized to enhance teachers' skills in integrating ICT tools and improving teaching methodologies.
4. **Continuous Feedback:** A system for regular feedback from students will be established to monitor progress and address concerns promptly.

By implementing these actions, the Department of History aims to enhance the educational experience for students and promote academic excellence at Chilarai College.

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HoD, 9/11/23  
Department of History  
Chilarai College, Golakganj  
HOD, HISTORY  
Chilarai College, Golakganj

**Students Feedback Analysis Report and Action Taken**  
**Session:2022-23**

With an objective of improving the educational quality and direction of the college towards academic perfection, all the department of Chilarai College are advised to conduct a programme analyzing the students feedback.

In accordance with that, the department of Education conducted a students feedback programme. In **Section A** students were asked to rate their respective department teachers on a five points scale based on the following questions provided.

1. Ability to bring conceptual clarity and promotion of thinking ability by teacher
2. Motivation provided
3. Teacher communication skill
4. Teacher's regularly and punctuality
5. Teachers subject knowledge
6. Completion and coverage of course
7. Complements theory with practical example
8. Teachers interaction and guidance outside of the class
9. Teachers ICT skills, if applicable
10. Teachers overall performance

**SECTION-A (Five points Rating Scale)**

Tarani Kanta Biswas							Jannatul Jahanara Sarkar					
Q.No	VP	P	Av	G	Ex	Total	VP	P	Av	G	Ex	Total
1	00	00	00	32	103	135	00	00	00	30	49	79
2	00	00	00	51	84	135	00	00	00	09	50	79
3	00	00	00	33	102	135	00	00	00	32	47	79
4	00	00	00	21	114	135	00	00	00	31	48	79
5	00	00	00	16	119	135	00	00	06	24	49	79
6	00	00	00	52	83	135	00	00	05	35	39	79
7	00	00	00	42	83	135	00	00	01	35	43	79
8	00	00	00	62	73	135	00	00	00	32	47	79
9	03	12	22	64	34	135	00	00	22	23	34	79
10	00	00	02	37	96	135	00	00	09	32	38	79
<b>Total</b>	<b>03</b>	<b>12</b>	<b>24</b>	<b>420</b>	<b>891</b>	<b>1350</b>	<b>00</b>	<b>00</b>	<b>43</b>	<b>303</b>	<b>444</b>	<b>790</b>

Nikita Khetawat							Leema Prodhani					
Q.No	VP	P	Av	G	Ex	Total	VP	P	Av	G	Ex	Total
1	00	00	00	27	45	72	00	00	02	23	35	60
2	00	00	02	30	40	72	00	00	00	30	30	60
3	00	00	04	30	38	72	00	00	00	13	47	60
4	00	00	00	23	49	72	00	00	01	27	32	60
5	00	00	01	27	44	72	00	00	01	27	32	60
6	00	00	00	35	37	72	00	00	07	25	28	60
7	00	00	06	40	26	72	00	01	04	20	35	60
8	00	00	03	33	36	72	00	01	03	30	26	60
9	00	04	43	15	10	72	00	06	30	16	08	60
10	00	00	00	40	32	72	00	03	01	24	32	60
<b>Total</b>	<b>00</b>	<b>04</b>	<b>59</b>	<b>300</b>	<b>357</b>	<b>720</b>	<b>00</b>	<b>11</b>	<b>49</b>	<b>235</b>	<b>305</b>	<b>600</b>

Urbashi Rekha Roy						
Q No	VP	P	Av	G	Ex	Total
1	00	00	00	38	07	45
2	00	00	01	34	10	45
3	00	00	04	33	08	45
4	00	00	07	30	08	45
5	00	00	01	38	06	45
6	00	00	01	35	04	45

7	00	00	09	31	05	45
8	00	00	04	34	07	45
9	00	06	18	18	03	45
10	00	00	05	34	06	45
<b>Total</b>	<b>00</b>	<b>06</b>	<b>50</b>	<b>325</b>	<b>69</b>	<b>450</b>

\*VP-Very Poor, P- poor, Av- Average, G- Good,& Ex- Excellent

#### SECTION-B (Three points Rating Scale)

In Section -B students were asked to rate their respective department teachers on a three points scale based on the following questions provided.

1. The results of the test were declared within 2 weeks of it being conducted.
2. Adequate number of assignments and cases were given.
3. Would you recommend him/her to teach the same subject to your juniors?
4. Would you recommend him/her to teach any other subject?
5. In your opinion is this syllabus is adequate?

Tarani Kanta Biswas					Jannatul Jahanara Sarkar				Nikita Khetawat			Total
Q.No	Yes	No	NC	Total	Yes	No	NC	Total	Yes	No	NC	
1	112	18	05	135	48	31	00	79	43	23	06	72
2	132	03	00	135	79	00	00	79	62	02	08	72
3	133	02	00	135	78	01	00	79	69	02	01	72
4	129	03	03	135	73	06	00	79	64	02	06	72
5	131	00	04	135	77	02	00	79	65	01	06	72
<b>Total</b>	<b>637</b>	<b>26</b>	<b>12</b>	<b>675</b>	<b>355</b>	<b>40</b>	<b>00</b>	<b>395</b>	<b>303</b>	<b>30</b>	<b>27</b>	<b>360</b>

Leema Prodhani					Urbashi Rekha Roy			
Q.No	Yes	No	Nc	Total	Yes	No	Nc	Total
1	36	24	00	60	45	00	00	45
2	60	00	00	60	40	05	00	45
3	60	00	00	60	45	00	00	45
4	54	06	00	60	42	03	00	45
5	58	02	00	60	45	00	00	45
<b>Total</b>	<b>268</b>	<b>32</b>	<b>00</b>	<b>300</b>	<b>217</b>	<b>08</b>	<b>00</b>	<b>225</b>

\*NC- No Comments

#### SECTION -C

In this section students were asked to give views and recommendations in three points scale based questions as follows

1. What are the strengths of the teacher?
2. What is the area of weakness in the teacher?
3. Any other suggestion (regarding curriculum, subjects, faculty)

Major responses of students regarding **strengths of teachers** were like 1. Good communication skill, 2. Use of adequate method of teaching 3. Proper subject knowledge, 4. Energetic 5. Punctual, 6. Proper classroom management 7. Motivated, 8. Role model, 9. Enthusiastic, 10. Willingness to learn, 11. Honest and kindhearted in nature, 12. Good behavior etc.

Regarding **area of weakness in the teacher** almost all students responses were **No weakness** and also regarding **any other suggestion**, almost all students responses were **No**.

Tarani Kanta Biswas  
HOD. Deptt. of Education



DEPARTMENT OF POLITICAL SCIENCE  
CHILARAI COLLEGE, GOLAKGANJ



**Students Feedback Analysis Report and Action Taken**

All the departments of Chilarai College are asked to analyse the students feedback with an objective to improve the quality of education and directing the college towards academic excellence.

In accordance to that, the department of Political Science on 2<sup>nd</sup> November 2023 conducted a Student Feedback Programme on which the students were asked to rate the teachers of the department. The questionnaire was divided into three sections:

**Section A:**

- 1. Ability to bring conceptual clarity and promotion of thinking ability by teacher:**  
It was noticed from the students feedback that majority of the teachers were able to bring complete conceptual clarity and also promotion of thinking ability. It can be said that the teachers mastery over the entire course was commendable hence almost every student seems to be happy over it, but still there is room for improvement.
- 2. Motivation provided:** It was found that the teachers were generally motivational in their approach and along with the syllabus the teachers also tried impart knowledge on practical issues of daily lives.
- 3. Teachers' communication skills:** It was found that overall the students were satisfied with the communication skills of the teachers in imparting classes with majority of the students putting up positive reviews.
- 4. Teachers are regular and punctual.** Feedback indicates that teachers maintain regularity and punctuality. The classes of absent teachers if any on a particular day were managed by other teachers of the department.
- 5. Teachers have subject knowledge.** Students viewed that the teachers possessed in-depth knowledge of the concerned subject. But, still there is immense related topics which were not included in the prescribed syllabus which needs to be addressed.
- 6. Completion and coverage of the course:** Generally, students are content with the completion and coverage of the course.



7. **It complements theory with practical examples.** There is room for integrating practical examples with theoretical concepts.
8. **Teacher interaction and guidance outside of the class:** Students appreciate the availability of teachers for interaction and guidance outside of class hours.
9. **Teachers' ICT skills, if applicable:** Most of the teachers were assessed to ICT skills according to the feedback.
10. **Teachers overall performance:** It was found that the overall performance of the teachers of the department has been rated positive with commendable conceptual clarity.

#### Section B:

1. **The results of the test were declared within 2 weeks of it being conducted:** The majority of students indicated satisfaction with the timely declaration of test results.
2. **An adequate number of assignments and cases are given:** Feedback suggests that students desire more assignments and cases for better understanding.
3. **Would you recommend that he or she teach the same subject to juniors?** A significant portion of students expressed willingness to recommend the teacher for teaching the same subject to juniors.
4. **Would you recommend him or her to teach you any other subject?** Students are divided in their opinion regarding recommending the teacher for teaching other subjects.
5. **In your opinion, is this syllabus adequate?** The adequacy of the syllabus received mixed responses, indicating the need for review.

#### Section C:

1. **Strengths of the teacher:** clear explanation of concepts, motivational teaching style, strong subject knowledge.
2. **Areas of weakness in the teacher are:** lack of integration of practical examples with theory; insufficient assignments; mixed opinions on recommending teaching other subjects.
3. **Any other suggestions regarding curriculum, subject(s), or faculty?** Students suggest reviewing the syllabus, increasing practical examples, and providing more assignments.



### 1. Suggestions for curriculum, subject(s), or faculty:

- **Reviewing the syllabus:** Students recommend revisiting the curriculum to ensure its relevance and alignment with educational objectives. This may involve updating new and current national and international issues, incorporating new developments in the field, or adjusting the pacing of the course to better suit student learning needs.
- **Increasing practical examples:** Enhancing the integration of practical examples into teaching can help bridge the gap between theory and practice, making the material more engaging and applicable to students' lives.
- **Providing more assignments:** Increasing the frequency and variety of assignments can offer students more opportunities for practice, feedback, and application of learned concepts, enhancing their overall learning experience.

### Action Taken:

1. **Integration of Practical Examples:** Faculty members have been encouraged to incorporate more practical examples to complement theoretical concepts. Teachers are advised to access to learning management system.
2. **Assignment Revision:** The department will revise its assignment policy to provide students with a more comprehensive learning experience.
3. **Teacher Development:** Workshops and training sessions will be organized to enhance teachers' skills in integrating ICT tools and improving teaching methodologies.
4. **Continuous Feedback:** A system for regular feedback from students will be established to monitor progress and address concerns promptly.

By implementing these actions, the Department of Political Science aims to enhance the educational experience for students and promote academic excellence at Chilarai College.

Topu Choudhury  
HoD, Political Science  
Chilarai College, Golakganj



**Students Feedback Analysis Report and Action Taken**  
**Session:2022-23**

With an objective of improving the educational quality and direction of the college towards academic perfection, all the department of Chilarai College are advised to conduct a programme analyzing the students feedback.

In accordance with that, the department of Political Science conducted a students feedback programme. In **Section A** students were asked to rate their respective department teachers on a five points scale based on the following questions provided.

1. Ability to bring conceptual clarity and promotion of thinking ability by teacher
2. Motivation provided
3. Teacher communication skill
4. Teacher's regularly and punctuality
5. Teachers subject knowledge
6. Completion and coverage of course
7. Complements theory with practical example
8. Teachers interaction and guidance outside of the class
9. Teachers ICT skills, if applicable
10. Teachers overall performance

**SECTION-A (Five points Rating Scale)**

Q.No	TOPU CHOUDHURY						PRINCE ZAKIR ABDULLAH					
	VP	P	Av	G	Ex	Total	VP	P	Av	G	Ex	Total
1	00	00	00	32	103	135	00	00	00	30	49	79
2	00	00	00	51	84	135	00	00	00	09	50	79
3	00	00	00	33	102	135	00	00	00	32	47	79
4	00	00	00	21	114	135	00	00	00	31	48	79
5	00	00	00	16	119	135	00	00	06	24	49	79
6	00	00	00	52	83	135	00	00	05	35	39	79
7	00	00	00	42	83	135	00	00	01	35	43	79
8	00	00	00	62	73	135	00	00	00	32	47	79
9	03	12	22	64	34	135	00	00	22	23	34	79
10	00	00	02	37	96	135	00	00	09	32	38	79
<b>Total</b>	<b>03</b>	<b>12</b>	<b>24</b>	<b>420</b>	<b>891</b>	<b>1350</b>	<b>00</b>	<b>00</b>	<b>43</b>	<b>303</b>	<b>444</b>	<b>790</b>



### SECTION -C

In this section students were asked to give views and recommendations in **three** points scale based questions as follows

1. What are the strengths of the teacher?
2. What is the area of weakness in the teacher?
3. Any other suggestion (regarding curriculum, subjects, faculty)

Major responses of students regarding **strengths of teachers** were like 1. Good communication skill, 2. Use of adequate method of teaching 3. Proper subject knowledge, 4. Energetic 5 Punctual, 6. Proper classroom management 7. Motivated, 8. Role model, 9. Enthusiastic, 10. Willingness to learn, 11. Honest and kindhearted in nature, 12. Good behavior etc.

Regarding **area of weakness in the teacher** almost all students responses were **No weakness** and also regarding any **other suggestion**, almost all students responses were **No.**

Topu Choudhury  
HoD, Political Science  
Chilarai College, Golakganj



MADHABI RABIDAS							DEEPSHIKHA BHATTACHARYYA						
Q.No	VP	P	Av	G	Ex	Total	VP	P	Av	G	Ex	Total	
1	00	00	00	27	45	72	00	00	02	23	35	60	
2	00	00	02	30	40	72	00	00	00	30	30	60	
3	00	00	04	30	38	72	00	00	00	13	47	60	
4	00	00	00	23	49	72	00	00	01	27	32	60	
5	00	00	01	27	44	72	00	00	01	27	32	60	
6	00	00	00	35	37	72	00	00	07	25	28	60	
7	00	00	06	40	26	72	00	01	04	20	35	60	
8	00	00	03	33	36	72	00	01	03	30	26	60	
9	00	04	43	15	10	72	00	06	30	16	08	60	
10	00	00	00	40	32	72	00	03	01	24	32	60	
<b>Total</b>	<b>00</b>	<b>04</b>	<b>59</b>	<b>300</b>	<b>357</b>	<b>720</b>	<b>00</b>	<b>11</b>	<b>49</b>	<b>235</b>	<b>305</b>	<b>600</b>	

\*VP-Very Poor, P- poor, Av- Average, G- Good,& Ex- Excellent

#### SECTION-B (Three points Rating Scale)

In Section –B students were asked to rate their respective department teachers on a three points scale based on the following questions provided.

1. The results of the test were declared within 2 weeks of it being conducted.
2. Adequate number of assignments and cases were given.
3. Would you recommend him/her to teach the same subject to your juniors?
4. Would you recommend him/her to teach any other subject?
5. In your opinion is this syllabus is adequate?

TOPU CHOUDHURY					PRINCE ZAKIR ABDULLAH			
Q.No	Yes	No	NC	Total	Yes	No	NC	Total
1	112	18	05	135	48	31	00	79
2	132	03	00	135	79	00	00	79
3	133	02	00	135	78	01	00	79
4	129	03	03	135	73	06	00	79
5	131	00	04	135	77	02	00	79
<b>Total</b>	<b>637</b>	<b>26</b>	<b>12</b>	<b>675</b>	<b>355</b>	<b>40</b>	<b>00</b>	<b>395</b>

MADHABI RABIDAS					DEEPSHIKHA BHATTACHARYYA			
Q.No	Yes	No	Nc	Total	Yes	No	Nc	Total
1	36	24	00	60	45	00	00	45
2	60	00	00	60	40	05	00	45
3	60	00	00	60	45	00	00	45
4	54	06	00	60	42	03	00	45
5	58	02	00	60	45	00	00	45
<b>Total</b>	<b>268</b>	<b>32</b>	<b>00</b>	<b>300</b>	<b>217</b>	<b>08</b>	<b>00</b>	<b>225</b>

\*NC- No Comments

**Department of Philosophy**  
**Chilarai College, Golakganj**  
PO.: Golakganj Dist.: Dhubri (Assam), Pin: 783334

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*Date 23<sup>rd</sup> November 2023*

**Students Feedback Analysis Report and Action Taken**

**Academic Session:** 2022-23

**Date of the Feedback Program:** The date of the feedback program was November 23, 2023.

**Objective:** To assess and improve the educational quality within the Department of philosophy at Chilarai College.

**Methodology:** The Department of philosophy administered a student feedback program wherein students were asked to rate their respective department teachers on a scale of five points across the following criteria:

**Section A:**

1. **Ability to bring conceptual clarity and promotion of thinking ability by teacher:**  
The feedback from students highlighted that most teachers excelled in providing comprehensive conceptual understanding and fostering critical thinking skills. It's evident that the teachers demonstrated impressive mastery over the entire course, leading to widespread satisfaction among students. However, there are still areas where enhancements could be made. This suggests that while the teaching quality is generally commendable, there are opportunities for further refinement and improvement to ensure even better outcomes for students.
2. **Motivation provided:** According to the feedback received, teachers are perceived as generally motivational in their teaching approach. This means that they effectively

inspire and encourage students to engage with the material, participate actively in class discussions, and strive for academic excellence.

3. **Teachers' communication skills:** Most students find the communication skills of the teachers satisfactory.
4. **Teachers are regular and punctual.** Feedback indicates that teachers maintain regularity and punctuality.
5. **Teachers have subject knowledge.** Students acknowledge the strong subject knowledge possessed by the teachers.
6. **Completion and coverage of the course:** Generally, students are content with the completion and coverage of the course.
7. **It complements theory with practical examples.** There is room for improvement in integrating practical examples with theoretical concepts.
8. **Teacher interaction and guidance outside of the class:** Students appreciate the availability of teachers for interaction and guidance outside of class hours.
9. **Teachers' ICT skills, if applicable:** Feedback suggests that teachers possess adequate ICT skills.
10. **Teachers overall performance:** Overall, teachers' performance is rated positively by students.

#### Section B:

1. **The results of the test were declared within 2 weeks of it being conducted:** The majority of students indicated satisfaction with the timely declaration of test results.
2. **An adequate number of assignments and cases are given:** Feedback suggests that students desire more assignments and cases for better understanding.
3. **Would you recommend that he or she teach the same subject to juniors?** A significant portion of students expressed willingness to recommend the teacher for teaching the same subject to juniors.
4. **Would you recommend him or her to teach you any other subject?** Students are divided in their opinion regarding recommending the teacher for teaching other subjects.
5. **In your opinion, is this syllabus adequate?** The adequacy of the syllabus received mixed responses, indicating the need for review.

#### Section C:



## Section C:

### 1. Strengths of the teacher:

- **Clear explanation of concepts:** Teachers are praised for their ability to explain complex concepts in a manner that is understandable and accessible to students. This indicates effective communication skills and a deep understanding of the subject matter.
- **Motivational teaching style:** The teacher's motivational approach inspires and engages students, encouraging them to actively participate in the learning process. This can contribute to a positive classroom atmosphere and increase student motivation.
- **Strong subject knowledge:** Teachers demonstrate a high level of expertise and proficiency in their respective subjects, which enhances their credibility and effectiveness in delivering the curriculum.

### 2. Areas of weakness in the teacher:

- **Lack of integration of practical examples with theory:** Some students feel that the application of theoretical concepts to real-life scenarios is insufficiently emphasized in teaching. Integrating more practical examples can help students understand the relevance and practical implications of the material.
- **Insufficient assignments:** Students suggest that there are not enough assignments or opportunities for practical application of the learned concepts. Assignments provide students with valuable practice and feedback, reinforcing their understanding and retention of the material.
- **Mixed opinions on recommending teaching other subjects:** It appears that there are varied opinions among students regarding the teachers' effectiveness in teaching other subjects. This may indicate a need for further evaluation or improvement in teaching methods for certain subjects.

### 3. Suggestions for curriculum, subject(s), or faculty:

- **Reviewing the syllabus:** Students recommend revisiting the curriculum to ensure its relevance and alignment with educational objectives. This may involve updating new and current content, incorporating new developments in the field, or adjusting the pacing of the course to better suit student learning needs.

- **Increasing practical examples:** Enhancing the integration of practical examples into teaching can help bridge the gap between theory and practice, making the material more engaging and applicable to students' lives.
- **Providing more assignments:** Increasing the frequency and variety of assignments can offer students more opportunities for practice, feedback, and application of learned concepts, enhancing their overall learning experience.

**Action Taken:**

1. **Integration of Practical Examples:** Faculty members have been encouraged to incorporate more practical examples to complement theoretical concepts. Teachers are advised to access the learning management system.
2. **Assignment Revision:** The department will revise its assignment policy to provide students with a more comprehensive learning experience.
3. **Teacher Development:** Workshops and training sessions will be organized to enhance teachers' skills in integrating ICT tools and improving teaching methodologies.
4. **Continuous Feedback:** A system for regular feedback from students will be established to monitor progress and address concerns promptly.

By implementing these actions, the Department of philosophy aims to enhance the educational experience for students and promote academic excellence at Chilarai College.



HoD,  
Department of Philosophy  
Chilarai College, Golakganj

Head, Dept. of Philosophy,  
Chilarai College, Golakganj

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# Chilarai College, Golakganj

PO.: Golakganj Dist.: Dhubri (Assam), Pin: 783334

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Ref No.....

Date: 23th November, 2023

## Departmental Meeting

### Agenda: Discussion on Student Feedback Analysis for the Academic Session: 2022-23

A general meeting of the Department of Philosophy has been scheduled for November 23, 2023, at 2:00 pm in the department, with Mr Keramat Ali Sheikh HOD, presiding over the session. The primary agenda of this meeting is to analyse the feedback received from students on November 15, 2023, and devise actionable steps accordingly.

### Meeting Minutes:



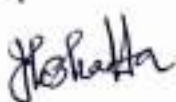

- The meeting commenced at the scheduled time with Mr Keramat Ali Sheikh the Head of the Department, leading the proceedings.
- The feedback provided by students was thoroughly reviewed and discussed by all the attending faculty members.
- After careful consideration and deliberation, the following actions have been agreed upon by the department:

### Action Taken:

1. **Integration of Practical Examples:** Faculty members have been encouraged to incorporate more practical examples to complement theoretical concepts.
2. **Assignment Revision:** The department will revise its assignment policy to provide students with a more comprehensive learning experience.
3. **Teacher Development:** Workshops and training sessions will be organized to enhance teachers' skills in integrating ICT tools and improving teaching methodologies.

**4. Continuous Feedback:** A system for regular feedback from students will be established to monitor progress and address concerns promptly.

Signature of the faculty members:

1. Mr Keramat Ali Sheikh 
2. Mr Sanjib Kumer Roy 
3. Mr jugol Kishore Bhattacharjya 
4. Mr Anowerul Alom Sarkar 



Head, Dept. of Philosophy,  
G. S. S. College, Dibrugarh



**Department of English**  
**Chilarai College, Golakganj**

PO.: Golakganj, Dist – Dhubri (Assam), PIN – 783334

Ref No.....

Date: 24<sup>th</sup> May, 2023

**Departmental Meeting held on 24<sup>th</sup> May, 2023 at 2.00 p.m.**  
Venue: Department of English (First Floor, New Building)

A meeting under the Chairmanship of the HoD, English is convened on 24/05/2023 at 2.00 pm in the department of English to discuss the following agenda.

- Agenda:** i. Review of Honours students' feedback received for academic session 2022-2023  
ii. Action to be taken after analysis of feedback  
iii. Regarding functioning of the departmental library.  
iv. Allotment of units & papers in syllabus for upcoming Odd semesters 2023-2024

The following faculties attend the meeting.

- i. Moinul Haque, Assistant Professor
- ii. Sujan Barman, Assistant Professor
- iii. Dr Arup Sarma, Assistant Professor & Head
- iv. Indrajit Shill, Assistant Professor

The house has adopted the following resolutions unanimously.

**Resolution No 1:** The house has confirmed the minutes of the last departmental meeting

**Resolution No 2:** The house has made a detailed discussion on the feedback (B.A Honours students) received manually by the department. The overall feedback is found satisfactory but faculties should work on the following key areas for benefits of the students.


- Regularity in attending classes
- Number of Honours classes for each of the faculties needs to be increased
- Conduct of special classes by invited guests/faculties from other institutions.
- Conduct of classes through online platforms.
- To make the classes more interactive and teachers should generate interest in taking classes in the available smart classrooms in the college
- Teachers should be more committed to supplying quality materials/resources as per students' requirement
- Teachers should guide the students for accessing quality materials( softcopies, audio-visuals etc) through Nlist, National Digital Library, e-PG Pathshala
- To engage the students in skill enhancement.

- To engage the students to present papers in departmental seminars, workshops etc
- To motivate the students for appearing in various competitive examinations.
- To enhance students' creativity.

**Resolution 3:** The house unanimously decides to make Mr Indrajit Shill as the In-charge for departmental library for the academic session 2023-2024.

**Resolution 4:** The house unanimously approves the allocated units of syllabus to each of the faculties for the upcoming academic session.

The meeting ends with a concluding remark from the Chairman.

  
Signature of the Head, English  
Date: 24-05-23

# DEPARTMENT OF ECONOMICS

CHILARAI COLLEGE, GOLAKGANJ.

P. O.-GOLAKGANJ, DIST.- DHUBRI ( ASSAM ), PIN.- 783334

( Accredited by NAAC with 'B' Grade, Second Cycle)

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## STUDENTS FEEDBACK ANALYSIS :-

With the objective of improving and high lighting the quality of higher Education and directing towards academic excellence all the teaching departments of Chilarai College conduct a programme for analyzing students feedback.

In continuation of this the department of Economics conducted the students feedback programme on 5/2/2024 in which the students were directed to take their departmental teachers on a scale of 1 – 100 based on the following questions.

### SECTION – A

- 1.Ability to bring conceptual clarity and promotion of thinking by the teacher.
- 2.Motivation provided
- 3.Teacher communication skill.
- 4.Theachers Regularity and Punctuality.
5. Teachers subject knowledge
6. Completion and coverage of course
- 7.Complements theory with practical example
- 8.Teacher interaction
- 9.Teachers ICT skill
- 10.Teachers overall performance

### SECTION – B

- 1.The result of test were declared with in two week of it being conducted
- 2.Adequate nos. of Assignments are given
- 3.Would you recommened him/her to teach the same subject to your junior
- 4.Would you recommend him/her to teach you any other subject
- 5.In your opinion is this syllabus is adequate

### SECTION – C

- 1,What are the strengths of the teacher
- 2.WHAT ARE THE AREAS OF WEAKNESSES OF THE TEACHERS.
- 3.Any other suggestion regarding curriculum etc.

1. <u>P.Chakraborty</u>	2. <u>A. Sen</u>	3. <u>G.C.Prodhani</u>	4. <u>Buli Barman</u>	5. <u>D. Bhakat</u>	6. <u>K.Ghosh</u>
Ex.- G - Av- P	Ex. G Av P	Ex. G Av P	Ex. G Av P	Ex. G Av P	Ex. G Av P
1. 85- 65- 45- 00	80- 60- 45- 00	80- 72 - 44- 00	80- 65- 40- 01	80- 65- 40- 01	80 -65- 40- 00
2. 80- 60- 30- 00	78- 55- 30- 00	85- 70- 40- 00	80- 70- 40- 00	80- 70- 45- 00	75- 60- 30- 00
3. 85- 65- 40- 00	80- 70- 40 00	90- 70- 40- 00	80- 65- 30- 00	85- 70- 40- 00	80- 70- 40- 00
4. 90- 70- 45- 00	85- 65- 40- 00	80- 65- 45 -00	75- 50- 40- 00	85-70- 45- 00	85-70- 40- 00
5. 90- 70- 45- 00	90-70- 40- 00	90- 70- 45- 00	75- 60- 40- 00	80-70- 45- 00	80-70- 45- 00
6. 90-70- 45-00	80-70- 45- 00	80- 70 -45- 00	75- 65- 40- 00	85-70- 45- 00	70- 60- 45-00
7. 90-70 -45- 00	85-70- 45 -00	85- 70- 45- 00	75- 60- 40- 00	85-70- 45- 00	80- 70- 45- 00
8. 85-70- 45- 00	80-70- 45- 00	80- 70- 45- 00	75 - 65- 40- 00	85-70- 45- 00	80- 65- 40- 00
9. 90-75- 45- 00	85-65- 45 -00	85- 70- 45- 00	80- 70- 45- 00	80- 60- 45- 00	85- 70- 45- 00
10. 95-70- 45- 00	90-70- 45- 00	90- 75- 45- 00	90- 70- 45- 00	90- 75- 45- 00	90- 65- 45- 00

**N: B:- Division of Marks:-**

(Excellent ( Ex) :- 75 to 100; Good (G):- 50 to 74; Average (Av):- 25 to 49 & Poor(P) :- 1 to 24)

**ANALYSIS :-**

It is observed from the marks that most of the students have satisfied with the faculties in respect of completion of syllabus, Teachers communication skill, Teachers interactions, Teachers regularity and punctuality, Teachers overall performance etc.

Again, in case of the questions of section B the students have also satisfied with the tasks given to them by teachers of the department.

In reference to the questions of Section C , it is evident from the feedback analysis the teachers of the department are very sincere in discharging the duties.

As far as the syllabus/Curriculum are concerned as the College is affiliated to Gauhati University and the affiliating University prepares the syllabus and the department of the College implements the syllabus. But there should be revision of syllabus of Economics from time to time due to changing Global Economic Scenerio.

Sd/-  
HoD,  
Economics  
Chilarai College, Golakganj.





## **DEPARTMENT OF MANAGEMENT**

**Chilarai College, Golakganj, Dhubri(Assam), Pin-783334**

**Affiliated to Gauhati University & Accredited by NAAC with Grade 'B' (Second Cycle)**

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### **Students Feedback Analysis Report and Action Taken**

The Department of Management Studies has conducted a students satisfaction survey via a structured questionnaire. The questionnaire has been designed to capture the response data from the students by which the quality of teaching can be measured. Also, effective measures can be taken with a proper analysis.

Major takeaways from the asked questions,

1. Majority of the students agreed that the teachers were able to bring out conceptual thinking ability and clarity. However, there is still a scope for improvement, hence all the faculties have decided to go with a greater number of interactive sessions.
2. The students feel motivated with the teachers both in terms of both academic and non-academic aspects.
3. The communication skill of the teachers is well and good as ratified by the students.
4. Timeliness and regularity of teachers play a crucial role in shaping the overall learning experience for students. Students appreciated teachers who consistently started and ended classes on time, contributing to a more organized learning environment.
5. The feedback received and implementing the recommended strategies, the institution can further elevate its academic standards, ensuring that students receive a robust and enriching educational experience. Regular assessments and feedback mechanisms will be crucial to monitor and sustain improvements over time. Students appreciated teachers who demonstrated a deep understanding of the subject matter and effectively conveyed complex concepts.
6. The primary focus is to assess students' perceptions of the thoroughness, relevance, and effectiveness of course content delivery, as well as their overall satisfaction with the completion of the curriculum. Students appreciated courses that were thorough, well-organized, and covered relevant content. However, there are still some barriers in course completion due to unforeseen situations.
7. Teachers are well equipped with practical problems with examples. The emphasize on specific comments on how practical problems and examples contributed to a more applied and hands-on learning experience. Students are also enjoying those sessions with full enthusiasm.
8. Students appreciated teachers who were approachable, responsive to queries, and actively engaged in providing additional support. The focus is on assessing the effectiveness and availability of teachers for additional support, guidance, and interaction beyond regular class hours. The students also highlight specific instances where teachers' guidance positively impacted students' learning experiences.
9. ICT skills are crucial components of a successful educational experience. students believed that teachers' effective use of ICT positively impacted their online learning experience. Also, Students valued teachers who demonstrated proficiency in utilizing ICT tools to enhance the learning experience.
10. The students found the number of assignments to be adequate for their learning needs. The assignments are challenging and interesting at the same time.



Based on the analysis of student feedback, the following general recommendations are proposed for consideration:

1. Continuous professional development for faculty members to enhance teaching methodologies and address specific concerns raised by students.
2. Regular review and update of course content to ensure its relevance and alignment with industry trends.
3. Implementation of a robust feedback mechanism for assessments, focusing on timely and constructive feedback to aid student learning.
4. Enhancement of learning resources, including the provision of additional materials and improved accessibility.
5. Strengthening support services, with a focus on addressing identified areas for improvement and increasing awareness among students.
6. Regular maintenance and improvement of campus facilities based on student feedback.
7. Diversification and promotion of contemporary extracurricular activities to cater to a broader range of student interests.

This analysis provides valuable insights into the student experience at Department of Management Studies, Chilarai College. By addressing the identified areas for improvement and building upon existing strengths, the institution can work towards creating a more enriching and satisfying educational environment for its students. Ongoing monitoring and feedback mechanisms will be essential to ensure continuous improvement and alignment with student expectations.



Pinaki Ray

HoD

Department of Management

Chilarai College, Golakganj

HoD

Management Studies

Chilarai College, Golakganj